



Community Advisory Committee Meeting
Tuesday, November 27, 2018
 San Lorenzo Valley Middle School
 Conference Room
 7105 Highway 9
 Felton, CA 95018
 FREE TRIPLE P Workshop 3:30-5:00pm
 Board Meeting 5:00-6:30pm

Approved Minutes

1.0	<u>Call to Order</u> Meeting called to order at 5:38pm.		
2.0	<u>Roll Call</u>		
	Bonny Doon Elementary School District Happy Valley Mountain Elementary Pacific Elementary	Pat Ward X	
	Delta Charter School Pacific Collegiate	Carrie Moyer X	
	Live Oak Elementary School District		
	San Lorenzo Valley Unified School District	Kendra Payne A Alyson Paolini A	
	Santa Cruz City School Districts	Paris Trudeau-Sikes X	
	Santa Cruz County Office of Education	Lauren Leff X	
	Scotts Valley Unified School District	Mary Lonhart A (Denise Hitzerman) X	
	Soquel Union Elementary School District	Karen Adelmann A Shannon Swanson X	
	North Santa Cruz County SELPA	Jessica Little X	
<i>QUORUM: A quorum shall consist of those CAC voting members present at the meeting. A minimum of four LEAs must be represented</i>			
3.0	<u>Review and Approval September 27, 2018 Minutes</u> M/S/C: Leff / Moyer/All Ayes		
4.0	<u>Adopt Agenda</u> M/S/C: Moyer/Ward /All Ayes		
5.0	<u>Public Input/Announcements (Three minutes per person) as per CAC Open Forum Policy Statement</u> Yvette Brooks spoke about Live Oak Library’s commitment to serving people with special needs. They have partnered with the SELPA to explore ways that they can accommodate people with visual and or orthopedic impairments. Live Oak library has purchased a few items and the SELPA hopes to continue their conversation in having every library provide such items.		
6.0	<u>Reports</u>		
	6.1 SEC Liaison – Jessica Little Ms. Little reviewed, that the Special Education directors meet once a month to review different programs, services and student placements. They examine the continuum of programs while keeping in mind student’s peer groups and transition.		

		The COE is currently looking for middle school autism classroom space while New Brighton remodels their site. Several directors attended the ADR conference in Nashville, Tennessee paid by a grant the SELPA received.	
7.0	<u>Discussion Items</u>		
	7.1	Parent Handbook Update The subcommittee is still working on the handbook.	
	7.2	Site Visits Chair and Vice Chair met with Jessica Little to explore the idea of the Board doing site visits. Jessica suggested the Board join Inside Education in January. She will talk with them to see if there is room to participate. Jessica will send out a survey to see how many are interested.	
	7.3	Subcommittees The Board reviewed and found it challenging to fit current CAC events within each subcommittee. They would like to know whether we could redefine these groups and or if they were absolutely necessary. Ms. Yvette Brooks noted that these were created by a previous Board and could be redefined at any point. The Board decided that a google doc defining things that needed to be completed for the rest of the year be sent out and each member would take on a roll. A. LOCAL PLAN REVIEW AND POLICY-MAKING COMMITTEE: Will continually review the local plan and receive input from the community regarding the plan. Be involved in developing and amending the local plan. Be part of the triennial state review of compliance (Special Education Self Review, SESR). All parents' issues and concerns will go through the Local Plan Review and Policy-Making Committee for review and recommendations to the CAC as a whole, for a resolution or action plan. B. PARENT AND COMMUNITY EDUCATION COMMITTEE: Will assist in in-service activities and parent education and will encourage parent awareness. Assist in educating the community about individuals with disabilities through newspapers, newsletters, and other media and become involved in community activities relating to persons with exceptional needs. C. PROGRAM NEEDS AND PRIORITIES/PERSONNEL DEVELOPMENT COMMITTEE: Shall gather information on programs in the community and the needs of students, parents, teachers, and other school personnel. Information gathered will be used to assist in personnel trainings. Give input to the SELPA on program and personnel needs. D. MEMBERSHIP AND PUBLICITY COMMITTEE: Be responsible for recruiting membership that reflects the community that the SELPA serves. Provide CAC orientation packets to interested persons. Stay in contact with the CAC secretary and directors regarding CAC vacancies, members terms, and role of person needed to fill the vacancy (e.g. parent, teacher). Ensure membership stays within accordance of the CAC bylaws and the California Education Code. Provide newspaper and media with information regarding the CAC and in-service activities.	

8.0 Adjournment

Next CAC Meeting January 22, 2019

3:00 -4:30pm PPP

4:30- 6:00pm CAC

Soquel Union School District

Board Room

620 Monterey Ave, Capitola CA 95010

Meeting adjourned at 6:25pm.