

SPECIAL EDUCATION COORDINATING AGENCY

DECEMBER 12, 2019

10:00AM-12:00PM

Santa Cruz County Office of Education – Board Room
400 Encinal Street Santa Cruz, CA 95060

APPROVED MINUTES

1.0 Call to Order

10:02

2.0 Roll Call

Bonny Doon X
DELTA Charter X
Live Oak Elementary School District X
Happy Valley Elementary School District X
Mountain Elementary X
Pacific Elementary School District X
Pacific Collegiate X
San Lorenzo Valley Unified School District X
Santa Cruz City School Districts X
Santa Cruz County Office of Education X
Scotts Valley Unified School District X
Soquel Union Elementary X

3.0 Approval of Agenda

M/S/C (Turnbull/Heffner)
12-0
0-Absent

4.0 Public Comment for Open Session

All persons are encouraged to attend and, when appropriate, to participate in meetings of the NSCC SELPA Special Education Coordinating Agency. If you wish to speak to an item on the agenda, please be present at the beginning of the meeting as any item, upon motion, may be moved to the beginning of the agenda. Persons wishing to address the Board are asked to state their name for the record. The president of the SECA Board will establish a time limit of three (3) minutes, unless otherwise stated by the chairperson, for comments from the public. Consideration of all matters is conducted in open session except those relating to litigation, personnel and employee negotiations, which, by law, may be considered in closed session. Expulsion appeal hearings are heard in closed session unless a request for hearing in open session is made by the appellant.

5.0 Approval of November 7, 2019 Minutes

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M/S/C (Morgenstern/Krause)
12-0
0-Absent

6.0 Reports

a. Sr. SELPA Director

Presenter: Jessica Little

Ms. Little presented updates on CAC, compliance and timely reporting., Local Plan Committee, CALPADS reporting, 2019/2020 staff development calendar, Legislative and Finance updates.

b. SEC Directors

Presenter: Sharlene Ames

SEC discussed at the last meeting PSW and Local Plan projects. Ms. Ames thanked both Jessica and Yvette for their help with the new CALPADS reporting process. SEC chose their top 3 priorities. The group discussed ACSA and how they could share their training across the SELPA. Christina Borberly will be presenting in January.

c. Operations Council

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Presenter: Jessica Little

The Operations Council reviewed the AB602 table of contents and chose areas to focus on. The group will revisit these sections throughout the year.

7.0 Items scheduled for Discussion

a. Program Staffing Guidelines

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- *Strategies to monitor staffing*

Presenter: Jessica Little

Ms. O'Farrell was asked to present SCCS new model/approach on SCIA fading plans. She presented that their District looks at progress at goals globally. Through this process they are able to determine whether the student is making progress independently or receiving too much support inadvertently through the SCIA. They meet with the teams twice a year as well as write the service for four months. During these meetings they set actions plans during that time. The Director then sends emails as follow up to the action plan. SCCS has found this process to be successful.

SLV meets twice a year to review staffing.

Ms. Bruton would like the SECA board to report out on how these plans have worked. The overall goal of all these plans is to reduce SCIA's.

8.0 Items scheduled for Action/Approval

a. Approve the NSCC SELPA 1st Interim Budget Report and Revisions

The state requires that 1st interim budget report for fiscal year 2019-20 be submitted to the COE by December 14th 2019. This budget report reflects the SELPA's ability to meet its financial obligations in the current fiscal year and subsequent two fiscal years.

Presenter: Rebecca Olker

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M/S/C (McKinny/Heffner)

12-0

0-Absent

9.0 Consent Agenda

a. Approval of 2019-20 Warrants: November 2019 – December 1, 2019

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M/S/C (Munro/Turnbull)

12-0

0-Absent

10.0 Future Agenda Item(s)

- Next steps for staffing report out
- Projections COE and SCCS
- Program Projections

11.0 Adjournment

Next SECA meeting January 23, 2019

PUBLIC PARTICIPATION:

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BACKUP DOCUMENTATION:

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the County Office of Education, located 400 Encinal Street, Santa Cruz, CA 95060, during normal business hours.