

**SPECIAL EDUCATION COORDINATING AGENCY**

MAY 21, 2020

**10:00AM-12:00PM**

**Held by Videoconference Only**

In order to meet the most recent guidelines from the Santa Cruz County Health Services Agency in regard to COVID-19, this meeting will be limited to virtual public participation only and made available online via a live video-conference at the following web address:

Topic: SECA May 21, 2020

Time: May 21, 2020 10:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/99099568607>

Meeting ID: 990 9956 8607

One tap mobile

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Meeting ID: 990 9956 8607

Find your local number: <https://zoom.us/u/ababjZcAeD>

**PUBLIC COMMENT:**

To submit public comments to be read aloud during the public comment section or during a specific agenda item, please send your comment with the agenda item number or topic in the subject line to Yvette Brooks at [ybrooks@santacruzcoe.org](mailto:ybrooks@santacruzcoe.org).

**AGENDA**

**1.0 Call to Order**

**2.0 Roll Call**

Bonny Doon  
DELTA Charter  
Live Oak Elementary School District  
Happy Valley Elementary School District  
Mountain Elementary  
Pacific Elementary School District  
Pacific Collegiate  
San Lorenzo Valley Unified School District  
Santa Cruz City School Districts  
Santa Cruz County Office of Education  
Scotts Valley Unified School District  
Soquel Union Elementary

**3.0 Approval of Agenda**

**4.0 Public Comment for Closed Session Item Only**

**5.0 Closed Session**

- a. Personnel, SELPA Director Evaluation

**6.0 Report out on action taken in Closed Session**

**7.0 Public Comment for Open Session**

*All persons are encouraged to attend and, when appropriate, to participate in meetings of the NSCC SELPA Special Education Coordinating Agency. If you wish to speak to an item on the agenda, please be present at the beginning of the meeting as any item, upon motion, may be moved to the beginning of the agenda. Persons wishing to address the Board are asked to state their name for the record. The president of the SECA Board will establish a time limit of three (3) minutes, unless otherwise stated by the chairperson, for comments from the public. Consideration of all matters is conducted in open session except those relating to litigation, personnel and employee negotiations, which, by law, may be considered in closed session. Expulsion appeal hearings are heard in closed session unless a request for hearing in open session is made by the appellant.*

**8.0 Approval of March 19, 2020 Minutes**

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**9.0 Reports**

- a. **Sr. SELPA Director and SEC Updates**

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*Presenter: Jessica Little*

- b. **Operations Council**

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*Presenter: Jessica Little*

**10.0 Items scheduled for Public Hearing**

- a. **Approval of NSCC SELPA Local Plan (Second Reading)**

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*Presenter: Jessica Little*

The CDE's approval of a SELPA local plan is based on the capacity of the LEA or LEAs to ensure that special education programs and services are provided to all students with disabilities within the SELPA's identified geographic area and, whether the local plan adheres to the related provisions of special education law. Approval shall be based on the capacity of the SELPA to ensure special education programs and services are provided to all students with disabilities, and whether the local plan,

- adheres to the guidelines established pursuant to *EC* Section 56122 for the development of a local plan;
- includes all of the required components associated with a local plan as detailed in special education law; and
- meets requirements for size and scope.

SELPAs are not authorized to implement an initial local plan until the entire plan, including Sections B–E, has been approved by the CDE.

On, or before June 30th of each fiscal year, including an initial submission, SELPAs must complete and submit an Annual Budget Plan (Section D Template) and Annual Service Plan (Section E Template) to the CDE for consideration of approval. Annual Plans must also include Section A, applicable Attachments and Certifications.

SELPAs must adopt Sections D and E of the local plan annually. Prior to submitting the annual plans to the CDE for approval, each plan must be adopted at a public hearing convened by the SELPA.

Notice of the public hearings must be posted in each school participating in the local plan at least 15 days before LEA and SELPA hearings. Public hearing dates must be documented in Section A and submitted to the CDE with Section B (*EC* sections 56122, 56140, 56195 et. seq., and 56205).

**b. Approval of Annual Budget Plan**

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*Presenter: Jessica Little*

The Annual Budget Plan of a local plan must identify projected revenues and expenditures as allowed by IDEA for the provision of specially designed instruction and related services to students with disabilities. The responsible local agency, or administrative unit is the legal entity that receives the funds and is responsible for seeing that every eligible child receives appropriate services as determined by Individualized Education Plan teams. Projected revenue and expenditures must be identified at the SELPA level and for each participating LEA using CDE-approved templates.

**c. Approval of Annual Service Plan**

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*Presenter: Jessica Little*

The Annual Service Plan, must identify a full continuum of service options provided within the SELPA at the time of submission, assuring access to appropriate instruction and services for all students with disabilities from birth to 22 years of age, including children with low-incidence disabilities.

**d. Approval of 2020-2021 Budget of the North Santa Cruz County SELPA**

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*Presenter: Rebecca Olker*

*Required in Education Code (EC) Section 42103, this public hearing allows for public comment prior to Board approval of the 2020-2021 budget.*

**11.0 Items scheduled for Presentation**

**a. 2019-2020 2<sup>nd</sup> Interim NSCC SELPA Maintenance of Effort**

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*Presenter: Mary Hart*

*The federal Individuals with Disabilities Education Act (IDEA) places maintenance of effort (MOE) requirements on the use of IDEA Part B funds. Information regarding monitoring these requirements will be presented.*

**12.0 Consent Agenda**

**a. Approval of 2019-20 Warrants: March 1, 2020 - May 1, 2020**

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**b. Approval of 2020-2021 Memorandum of Understanding between Encompass Community Services Head Start and NSCC SELPA**

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**c. Approval of SCCOE and NSCC SELPA Administrative Unit Agreement 2020-2021**

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**d. Resolution Authorizing 19/20 Year-End Transfers**

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**13.0 Future Agenda Item(s)**

**14.0 Adjournment**

Tuesday September 22, 2020*	10:00a.m. Noon	Santa Cruz County Office of Education – Board Room
November 19, 2020*	10:00a.m. Noon	Santa Cruz County Office of Education – Board Room
December 17, 2020	10:00a.m. Noon	Santa Cruz County Office of Education – Board Room
January 21, 2021*	10:00a.m. Noon	Santa Cruz County Office of Education – Board Room
March 25, 2021	10:00a.m. Noon	Santa Cruz County Office of Education – Board Room
May 20, 2021	10:00a.m. Noon	Santa Cruz County Office of Education – Board Room

\* Joint Meeting. CBOs, Special Education Directors and Superintendents

**Public Participation:**

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