



Community Advisory Committee Meeting
January 23, 2013
 Santa Cruz County Office of Education ~ Board Room
 400 Encinal Street Santa Cruz, CA 95060
6:30 p.m. - 8:00 p.m.

Approved Minutes

1.0	<u>Call to Order</u> Meeting called to order at 6:330pm			
2.0	<u>Roll Call</u> Ms. Cernac called member roll call. New member Elisa Webb representing the Small School Districts introduced herself.			Vacancies as of 1/17/2013
	Bonny Doon Elementary School District Happy Valley Mountain Elementary Pacific Elementary	X	Elisa Webb	1 Vacancy
	Delta Charter School Pacific Collegiate	X	Katie Merchant/Kris Neustadter (SEC Representative)	
	Live Oak Elementary School District	A	Marie Hausmann	1 Vacancy
	San Lorenzo Valley Unified School District	X A	Rebecca Cernac (Chair) Lauri Lewis	
	Santa Cruz City School Districts	A A	Erika Zavaleta Carmel Weitfert	2 Vacancies
	Santa Cruz County Office of Education	X	Susan Skotzke	1 Vacancy
	Scotts Valley Unified School District	A	Teresa Cummins	1 Vacancy
	Soquel Union Elementary School District	X	Leah Flagg-Wilson	1 Vacancy
	North Santa Cruz County SELPA	A	Harriet Maglin	
	Members at Large	X A	Maria Rodriguez-Castillo Victoria George	1 Vacancy
<i>QUORUM: A quorum shall consist of those CAC voting members present at the meeting. A minimum of four LEAs must be represented</i>				
3.0	<u>Review and Approval of the November 28, 2012 Minutes</u> M/S/C: Flagg-Wilson/Rodriguez /All Ayes			
4.0	<u>Adopt Agenda</u> M/S/C: Flagg-Wilson/Web /All Ayes			
5.0	<u>Public Input (Three minutes per person) as per CAC Open Forum Policy Statement</u>			
	Ms. Skotzke shared her concerns regarding school safety and special needs students. Ms. Cernac shared that the SCCOE hosted a training last year. Ms. Flagg –Wilson shared that at Soquel’s board meeting they brainstormed about possible updated school safety protocols.			
6.0	<u>Reports</u>			
	6.1 Chairperson Ms. Cernac will be unable to attend SECA. She will give Ms. Maglin her report.		Rebecca Cernac	

6.2	<p>SELPA Administrator Ms. Cernac read Ms. Maglin’s SELPA Director’s report.</p>	Harriet Maglin	
6.3	<p>SEC Liaison Ms. Merchant presented SECs hot topics. The Directors are interested in keeping up on the CA High School exit exams and looking at the implications of the continued CDE exemptions for students with IEPs who have met all other high school graduation requirements.</p> <p>Common Core Standards (CCS)- special education staff have to ensure current IEP goals are aligned with CCS and up-to-date goals banks are in SEIS. On February 19, 2013 the special education directors will meet to review student placements in Regional SCCOE programs in order to project for 2013-2014 school year. The SELPA has selected staff from various districts to participate in two different Cadres – Positive Behavior Intervention (PENT) and CAPTAINS trainer or trainers in best practices regarding autism. Special Circumstance Instructional Assistance Policy was updated and training of staff will take place on February 1, 2013. At SECA, further conversations ensued regarding the SELPA’s AB 602 funding allocation model. The SELPA will begin 100% utilization for the 13-14 school year and SECA will determine if they should continue with at a composite rate (average cost of all Regional COE programs) or a program rate based on the costs for each unique Regional COE program. SECA weighted voting was reviewed and tabled at this time. Triennial re-evaluation form will be put in SEIS. PENT members are reviewing behavioral support plans in order to streamline the process. Job Alike meetings with service providers have been re-introduced and hosted by Ms. Maglin. New assessment tools are being reviewed for the evaluation of African American students. The Diagnostic Center North will be providing training. SCCS will attend and bring back the information to SEC.</p>	Katie Merchant	
7.0 Action Items			
7.1	Approval of CAC Bylaws Updates to Committee Officers Add: The treasurer will sit on the Parent and Community Subcommittee.		

		M/S/C: Flagg-Wilson/Rodriguez /All Ayes	
	7.2	Election of CAC Chairperson Election Rebecca Cernac was elected as chairperson. M/S/C: Skotzke/Webb /All Ayes	
	7.3	Election of CAC Vice Chair Person Carmel Weitfert was elected as Vice Chairperson. M/S/C: Flagg-Wilson/Merchant /All Ayes	
	7.4	Election of CAC Treasurer, pending adoption of revised Bylaws Leah Flagg-Wilson was elected as Treasurer M/S/C: Webb/Rodriguez /All Ayes	
8.0	<u>Discussion Items</u>		
	8.1	Update on Art Competition Mounting of artwork on January 26, 2013. Sign up for Art Competition Reception set up/breakdown, February 28, 2013. Mounting will take place at Wendy Harrison’s classroom. Ms. Harrison’s husband will be creating the postcards. 9am start time at Soquel High School, portable 1.	Rebecca/Vicky
	8.2	Subcommittees Sign Up and Review of 2012-2013 committee projects. <ul style="list-style-type: none"> a. Local Plan Review and Policy Making Committee <ul style="list-style-type: none"> - Meeting with Harriet - Next Steps after self-review b. Membership and Publicity Committee <ul style="list-style-type: none"> - Carmel Weitfert is working on posting workshops publicly - Filling Vacancies c. Parent and Community Education Committee – 2012-2013 Parent Workshops <ul style="list-style-type: none"> - Leah Flagg- Wilson organizing upcoming workshop - Vicky George working on Art Competition - Next project Recognition Award Ceremony (May 2013) d. Program Needs and Priorities/ Personnel Development Committee <ul style="list-style-type: none"> - Legislative Day Information (May 2013) Ms. Cernac distributed sign ups to members.	Rebecca
	8.3	February 13, 2013 Workshop <i>Panel discussion and Q&A with a variety of Agencies dedicated to assisting young children with special needs and their parents</i> Ms. Leah-Flagg Wilson wanted to thank Ms. Rodriguez for her help putting the panel together. Each panel member has 5-8 minutes to discuss their program, then 30 minutes of Q.A. At the end the audience will be given time to bring forward independent questions to discuss privately with panel if desired. Headsets might be available for Spanish language translation. Ms. Rodriguez will look into it. The SELPA will ask Yoli Gallardo to see if she is available to translate. If not Oscar Rios can translate for \$120 for the entire event.	Leah Flagg-Wilson

8.4	Recognition Award Project Discussion Potential date for the Award Ceremony is May 18 th . Event could potentially be at the Daubenbiss House (Vicky George's home). Ms. Leah-Flagg Wilson would like to see a plug for CAC. Ms. Cernac would like to add general education teacher as a potential candidate winner. The group likes it to be its own category. Early start staff can be included. The committee will meet in April and review nominations. Leah-Flagg Wilson is the chairperson of the committee and will organize the meeting date and get in contact with Vicky George.	Rebecca
9.0	Review of CAC Bylaws/CAC Community Advisory Committee Guidelines 2011	
9.1	CAC Self Review Ms. Cernac will collect the Self-Review via email.	Rebecca
10.0	Membership (Discussion Item)	
10.1	Review Vacancies	Rebecca
10.2	Pass out Membership list to confirm emails and phone numbers	
	Ms. Leah-Flagg Wilson would like to see meeting information also passed out to districts. Perhaps add to brochure meeting dates. The SELPA will post CAC meeting agenda on SEIS and email agenda to teachers and Directors. The board suggested adding dates to SEC agenda.	

Adjournment/Next Meeting

- 11.0** Meeting adjourned at 8:35.
M/S/C: Rodriguez/Skotzke /All Ayes

Next workshop will be on February 13, 2013 at the Santa Cruz County Office of Education, Board Room. 400 Encinal Street, Santa Cruz, CA 95060.