



Community Advisory Committee Meeting
March 27, 2013
 Santa Cruz County Office of Education ~ Board Room
 400 Encinal Street Santa Cruz, CA 95060
6:30 p.m. - 8:00 p.m.

Approved Minutes

1.0	<u>Call to Order</u> Meeting called to order at 6:33pm		
2.0	<u>Roll Call</u> Stacy LaCagnin introduced Santa Cruz City parent Steve Sikes as their new CAC representative. Parent, Mary Alice Souza introduced herself as the new Live Oak CAC member and teacher Patty Tashick also introduced herself as a new Live Oak CAC member.		Vacancies as of 3/19/13
	Bonny Doon Elementary School District Happy Valley Mountain Elementary Pacific Elementary	A - Elisa Webb	1 Vacancy
	Delta Charter School Pacific Collegiate	X Katie Merchant/Kris Neustadter (SEC Representative)	
	Live Oak Elementary School District		2 Vacancies
	San Lorenzo Valley Unified School District	X Rebecca Cernac X Lauri Lewis	
	Santa Cruz City School Districts	X Carmel Weitfert	3 Vacancies
	Santa Cruz County Office of Education		2 Vacancies
	Scotts Valley Unified School District	X Teresa Cummins	1 Vacancy
	Soquel Union Elementary School District	X Leah Flagg-Wilson	1 Vacancies
	North Santa Cruz County SELPA	X Harriet Maglin	
	Members at Large	X Maria Rodriguez-Castillo	2 Vacancies
<i>QUORUM: A quorum shall consist of those CAC voting members present at the meeting. A minimum of four LEAs must be represented</i>			
3.0	<u>Review and Approval of the January 23, 2013 Minutes</u> Ms. Flagg- Wilson would like a comment to be added to section 8.4 that the subcommittee will review the nominations for the award ceremony. M/S/C: Flagg-Wilson/Lewis /All Ayes		
4.0	<u>Adopt Agenda</u> M/S/C: Weitfert/Cummins/All Ayes		
5.0	<u>Public Input (Three minutes per person) as per CAC Open Forum Policy Statement</u> N/A		

6.0	Reports		
	6.1	<p>Chairperson Ms. Cernac attended the SEC Directors meeting. There she discussed with the Directors a plan to have each district present their programs throughout the year at CAC meetings. She also updated the Directors about current vacancies.</p> <p>Ms. Cernac did not attend SECA. Ms. Maglin submitted a report on her behalf.</p>	Rebecca
	6.2	<p>SELPA Administrator Ms. Maglin has attended two state SELPA meetings.</p> <p>Ms. Maglin attended two State SELPA meetings.</p> <p>Fred Balcom reported the Local Control Funding Formula (LCFF) however it is not applicable to Special Education. There might be some consolidations of special education grants though. Final version of the budget will be dispersed in the May revise.</p> <p>The SESR 2010-2011 is coming to a close. Soquel and Sand Lorenzo Valley have completed their SESR follow up. The state department has also identified noncompliance through CASEMIS in transition. Districts must complete a root cause analysis for all student level findings which then become a district level finding.</p> <p>Ravenswood and Morgan Hill cases are challenging the efficacy of CDE's monitoring process; first motions next month; if CDE loses there will be increase in monitoring, including possible court monitors locally.</p> <p>Workshops: Defensible IEPs plans. Well attended. Truancy webinar. Stacy OFarrel, Troy Cope and Ms. Maglin attended ADR training. BICM Refresher Course training.</p>	Harriet
	6.3	<p>SEC Liaison At the last meeting, CAC vacancies were discussed and the importance to fill them. Continuing with Job Alike meetings. APE, OTs and Pyschs. The pyschs will be meeting next month to discuss CANS training. Master Contracts have also been renewed and all districts will be using them when contracting with Nonpublic agencies. This insures the liability of the programs. Still looking at the various ways students can receive mental health services and who from. April 1 pupil count – districts are working on ensuring all IEPs are in compliance. April 30th deadline for DRDP observation. This review happens twice a year. Parents are involved in this measurement and progress along with teachers and staff. During the last half of the SEC meeting, CBOs SELPA wide joined the meeting. There they discussed the COE regional programs and the current AB602 funding</p>	Katie

		model. It was decided last year that the funding model would change to 100% utilization. The group looked at two different ways to move forward with this change by either staying at the current composite rate and or program rate at 100% utilization. A decision will be made at the SECA meeting.	
	6.4	Treasurer Current funds earned from the Art Competition is \$224. The board recognized Vicky George and Wendy Harrison for putting the event together. Currently the CAC has a \$500 budget. And will same amount for the 2014-2015 school year. Ms. Flagg-Wilson will put together a proposed budget to review at the May meeting.	Leah
7.0	<u>Subcommittee Reports and Projects - Review Members and Chairs</u> Every CAC member must participate in one of the subcommittees. There is a chairperson option.		
	7.1	Local Plan Review and Policy Making Committee -Meeting with Harriet -Next Steps for Self-Review Ms. Maglin is part of the subcommittee as well. The local plan is a requirement that all SELPAs must have in place. It has been awhile since it has been reviewed. General education, special education and parents need to be part of review before it moves forward to SECA. A lot of the items can be addressed remotely and a document can be passed along via email.	Elisa, Leah (available after 5pm only)
	7.2	Membership and Publicity Committee -Review current member list -Review vacancies District # of Vacancies Small districts 1 Live Oak 2 (waiting 2 board approval) Santa Cruz City 3 (waiting 1 board approval) SCCOE 2 Soquel 1 Scotts Valley 1 Member at Large 2 (would like to bring people forward to SECA in May) Ms. Weitfert suggested that the board advertise agendas and workshops on public. She is working with a Santa Cruz Sentinel contact who can photographer events. Ramona Turner would be a good advocate. Ms. Merchant will look into other contacts.	Rebecca, Katie, Carmel, (Add) Lauri
	7.3	Program Needs and Priorities/Personnel Development Committee None	Rebecca
	7.4	Parent and Community Education Committee -Review of Art Competition The winners art work will be on next year's poster. All winners work will be posted outside the SELPA office. The students are also invited to the Award Ceremony to be recognized.	Leah, Elisa, Maria, Carmel

	<p>The SELPA office will check to see if there are any additional cards available for sale.</p> <p>- 2013/2014 Workshops, bring Calendars and Ideas</p> <p>During the May meeting the Board will discuss which three workshop they would like to have during the 2014/2015 school year. Meeting dates will also be decided then. Ms. Flagg -Wilson would like to discuss whether three workshops is an accurate amount to have throughout the year.</p> <p>-Recap on February Panel Workshop</p> <p>Ms. Rodriguez-Castillo reported that there were 7 organizations attended the workshop. 15 people completed a survey and the feed back was the workshop was great, the materials were helpful and they liked the set up. They really enjoyed the Q/A and networking opportunity as well.</p> <p>Potential Workshop ideas: Transition from Elementary to Middle. Trainings on how teachers can connect parents to the community</p> <p>Additional feedback: Would appreciate child care for future workshops. SELPA will look into liability issues. Would also like SARC to attend.</p>	
8.0 Informational/Discussion Items		
8.1	<p>April 24, 2013 Workshop – How to Talk with Your Child about Sexuality Presented By: Dr. Heidi Morgan</p> <p>The workshop will be 5:30-7:30pm. Ms. Rodriguez will like to review the Spanish version of the flyer before it is sent out. The SELPA office will distribute to Districts and via SEIS system. Ms. Flagg -Wilson reminded the CAC representatives to pass along to teachers and post at school sites. She also suggested posting at coffee shops.</p> <p>The board recognized Vicky George for putting the workshop together.</p>	Rebecca
8.2	<p>Legislative Day – Handout and Sign Up</p> <p>Ms. Cernac suggests that all members attend and even bring their children. If their child cannot attend she suggested that their child make write a letter to handout . CAC members will notify Ms. Cernac by March 29th.</p>	Rebecca
9.0 Action Items		
9.1	<p>May 18, 2013 Award Ceremony</p> <p>The event’s location will take place at the Santa Cruz County Office of Education - Tech Center. The event will begin at 1pm. Ms. Flagg -Wilson requested that the flyer be updated so it reads that nominations be submitted to the SELPA office, since Ms. Flagg-Wilson is no longer the chair of the subcommittee.</p> <p>Ms. Merchant would like Directors to receive a list of candidates. Leah Flagg Wilson/Cumin</p>	Subcommittee

		<p>The board move to spend up to \$300 of their budget on the Award Ceremony event.</p> <p>M/S/C: Flagg-Wilson/Rodriguez /All Ayes</p> <p>Set up at 11:00am. And the event will be over at 3:00pm. The board will need to assist in breakdown. Friday, May 17th possible set up date. SELPA will let everyone know.</p>	
10.0	Future Agenda Items for May 29, 2013 Meeting		
		Workshop Ideas for 2013/2014	
		SELPA Annual Service Report	
		Action Item Budget	
		2014/2015 CAC Calendar	

11.0 Adjournment/Next Meeting

Next workshop will be on April 24, 2013 at the Santa Cruz County Office of Education, Board Room. 400 Encinal Street, Santa Cruz, CA 95060.

May 29th next CAC meeting.

Meeting adjourned at 8:05pm.

M/S/C: Rodriguez /Merchant/All Ayes