



Community Advisory Committee Meeting
May 29, 2013
 Santa Cruz County Office of Education ~ Board Room
 400 Encinal Street Santa Cruz, CA 95060
6:30 p.m. - 8:00 p.m.

Approved Minutes

1.0	<u>Call to Order</u> Meeting was called to order at 6:36pm.		
2.0	<u>Roll Call</u>		Vacancies as of 05/14/13
	Bonny Doon Elementary School District Happy Valley Mountain Elementary Pacific Elementary	Elisa Webb	x
	Delta Charter School Pacific Collegiate	Katie Merchant/Kris Neustadter (SEC Representative)	A
	Live Oak Elementary School District	Patty Tausheck Mary Alice Susca	A X
	San Lorenzo Valley Unified School District	Rebecca Cernac (Chair) Lauri Lewis	X A
	Santa Cruz City School Districts	Carmel Weifert Steve Sikes	X X
	Santa Cruz County Office of Education		2 Vacancies
	Scotts Valley Unified School District	Teresa Cummins	A
	Soquel Union Elementary School District	Leah Flagg-Wilson	X
	North Santa Cruz County SELPA	Harriet Maglin	X
	Members at Large	Maria Rodriguez-Castillo	X
<p><i>QUORUM: A quorum shall consist of those CAC voting members present at the meeting. A minimum of four LEAs must be represented</i></p>			
3.0	<u>Review and Approval of the March 27, 2013</u> M/S/C: Flagg-Wilson/Webb /All Ayes		
4.0	<u>Adopt Agenda</u> M/S/C: Webb/Flagg-Wilson /All Ayes		
5.0	<u>Public Input (Three minutes per person) as per CAC Open Forum Policy Statement</u> N/A		
6.0	<u>Reports</u>		
	6.1 Chairperson Ms. Cernac attended Legislative Day with her son on May 1 st in Sacramento. She also attended the SEC Director's meeting. She addressed the possibility of the Directors coming to CAC meetings to do short presentations on their programs. She also asked the Directors if SCIA's are allowed to attend IEPs. The Directors agreed that they are not a mandatory member of the IEP Team and would not attend IEP meeting. But the Directors indicated that if there was an absolute necessity, then the team would review the request.		Rebecca
	6.2 SELPA Administrator		Harriet

	<p>Ms. Maglin shared with the group that there will be new Directors next year. Katie Merchant is transitioning and will be the Director only at Pacific Collegiate Charter. Jennifer Ciervo will be the new Live Oak Special Education Director and will continue to be part of the PENT Cadre and CAPTAIN liaison (autism network). There are currently open positions at Scotts Valley and DELTA charter.</p> <p>Ms. Maglin has attended two state SELPA meetings since the last CAC meeting. The May revise has been released. Hot topics for Special Education are how the funding for grants will be distributed. For example the State is considering the consolidation of the two Workability Grant programs into one funding stream, as well as consolidating the low incidence funds.</p> <p>CDE is under some serious scrutiny by the feds looking at compliance issues. There is concern about how districts are monitoring their programs and as a result the CDE is now coming to the SELPAs with district non-compliance reports. Areas they are looking at are transition, IEP timelines, annual IEPs and triennials, transition of part C to part B. They will then determine whether there are systemic issues.</p> <p>CAPTAIN update: There will be one annual basic training and three additional trainings on evidence-based practices. The three CAPTIAN cadre members are Jennifer Ciervo, Jennifer Pizzaca and Deven Wood.</p>													
6.3	<p>SEC Liaison</p> <p>The next meeting will be on June 19th. The Directors will be reviewing their goals and how to create a professional learning community.</p> <p>The Directors will discuss who the new SEC CAC rep will be.</p>	Katie												
6.4	<p>Treasurer</p> <p>Ms. Flagg-Wilson thanked the committee for spending only \$54.00 out of their budget for the Annual Recognition Award Ceremony. The rest of the items were donated.</p> <p>Currently there are \$236 from the Art Ceremony card sales.</p> <p>She requested that at the first meeting of next year a budget planning item be put on the agenda. Ms. Cernac anticipates expenditures on printing posters with the Art Competition award winner. Ms. Maglin would also like to see if the group would be interested in selling art cards throughout the year.</p>	Leah												
7.0	<u>Subcommittee Reports and Projects - Review Members and Chairs</u>													
	-Passed around sign-ups for committees.	Rebecca												
7.1	<p>Local Plan Review and Policy Making Committee</p> <p>-Meeting with Harriet</p> <p>Ms. Maglin now has a complete group to review the local plan. She anticipates putting together a meeting during the third week of September.</p>	Elisa, Leah												
7.2	<p>Membership and Publicity Committee</p> <p>-Review current member list</p> <p>-Review vacancies</p> <table border="0"> <thead> <tr> <th>District</th> <th># of Vacancies</th> </tr> </thead> <tbody> <tr> <td>Small districts</td> <td>1</td> </tr> <tr> <td>Santa Cruz City</td> <td>2</td> </tr> <tr> <td>SCCOE</td> <td>2</td> </tr> <tr> <td>Soquel</td> <td>1</td> </tr> <tr> <td>Member at Large</td> <td>2</td> </tr> </tbody> </table> <p>The subcommittee will work over the summer to come up with poster ideas. Ms. Flagg-Wilson suggested spelling out NSCC and CAC on the posters. Ms. Weifert would like people to send her any advertisements contacts so she can</p>	District	# of Vacancies	Small districts	1	Santa Cruz City	2	SCCOE	2	Soquel	1	Member at Large	2	Rebecca, Katie, Carmel
District	# of Vacancies													
Small districts	1													
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		contact them regarding upcoming events.	
	7.3	Program Needs and Priorities/Personnel Development Committee -CAC Member training at beginning of year? Include Self Review feedback. Ms. Cernac invited new members and current to attend the September CAC meeting at 5:00pm to go over CAC responsibilities, job duties and goals.	Rebecca
	7.4	Parent and Community Education Committee -Review of April 24, 2013 Workshop The workshop was well attended. A lot of outside people attended. The SELPA office advertised through PATCH Soquel, Capitola and Santa Cruz. -Review of May 18, 2013 Award Ceremony Ms. Maglin presented a slide show of the event which will be posted on the CAC webpage. Ms. Weifert will write a letter to the Sentinel to thank companies who made in-kind donations for the event.	Leah, Elisa, Maria, Carmel
8.0	<u>Informational/Discussion Items</u>		
	8.1	SELPA Annual Service and Budget Plan The SELPA is required to post a public notice that announces the annual budget and service plan. The reports require approval by SECA. Ms. Maglin review the Annual Service and Budget Report.	Harriet
9.0	<u>Action Items</u>		
	9.1	Approve CAC 2013-2014 Meeting Dates Dates added for Art Competition Reception and Award Ceremony. September 25, 2013 October 23, 2013 November 20, 2013 January 22, 2014 February 12, 2014 February 27, 2014 Art Competition Reception March 26, 2014 April 23, 2014 May 17, 2014 Recognition Award Ceremony May 28, 2014 M/S/C: Webb/Rodriguez-Castillo /All Ayes	
	9.2	Discussion and Approval of 2013-2014 Workshops The board voted that there would only be two workshops for 2013-2014. October 23, 2013 – IEP 101 March 26, 2014 – Transition from Middle to High School M/S/C: Weifert/Rodriguez-Castillo /All Ayes	
10.0	<u>Future Agenda Items</u>		
	10.1	Invite Santa Cruz Transportation to be recognized at CAC Meeting	
	10.2	On-Going District Parent Meetings	
	10.3	CAC Budget	
	10.4	CAC Posters	
	10.5	September 25, 2013 New Member Workshop at 5:30pm (prior to meeting)	
	10.6	Theme for Art Competition	
	10.7	Special Ed Director –Dr. Dorothy Raab, COE Special Education Director, to review COE special education programs	

11.0 Adjournment/Next Meeting

September 25, 2013.

M/S/C: Flagg-Wilson/Rodriguez-Castillo /All Ayes