



Community Advisory Committee Meeting
December 9, 2010
 Santa Cruz County Office of Education ~ Board Room
 400 Encinal Street Santa Cruz, CA 95060
6:30 p.m.-8:00 p.m.

Approved Minutes

1.0 Call to Order

6:45 p.m.

2.0 Roll Call

Bonny Doon Elementary School District	<u>A</u>	Wendy Sibray
Delta Charter School	<u>X</u>	Kris Neustadter
Live Oak Elementary School District	<u>A</u>	Erica Sowder
Live Oak Elementary School District	<u>X</u>	Carmel Weifert
Happy Valley Elementary School District	<u>A</u>	Terry McKinny
San Lorenzo Valley Unified School District	<u>X</u>	Rebecca Cernac
Santa Cruz City School District	<u>A</u>	Victoria George
Santa Cruz City School District	<u>X</u>	Kim Tuson
Santa Cruz County Office of Education	<u>A</u>	Amanda Owens
Scotts Valley Unified School District	<u> </u>	Vacant Seat
Soquel Union Elementary School District	<u>A</u>	Jenna Hanecak
Soquel Union Elementary School District	<u>X</u>	Karen Adelman

Members at Large: Sheryl Haageman (Absent),
 Terry McKinney (Absent), Tracy Marquart
 Audience: Jennifer Ciervo, Stephanie Dickey,
 Stephanie Dall, Al Dixon, Janet Edwards, Karen Garretson,
 Gerri Fippen, Peter McLean, Bronnen Oglebby,
 Salli Price Welsh,

3.0 Review and Approval of the November 18, 2010 minutes

Neustadter/Tuson/all ayes with corrections as noted.
 CAC February workshop is titled, "Positive Discipline."
 Item 6.3 Kris Neustadter's name was misspelled.
 January 13, 2011 is the next scheduled meeting.

4.0 Additions/Deletions to the Agenda

None.

5.0 Public Input (for items not on the agenda – Three minutes per person)

Peter McLean is opening a Special Education resource center in Scotts Valley. The center is geared towards helping those with autism. It was approved by the city and will be opening in January. The center will include a computer and will be larger than the family resource center.

6.0 Reports

6.1 Chairperson

Rebecca Cernac

Ms. Cernac attended the December 9, 2010 SECA meeting. She reported that the budget was reviewed extensively including a breakdown of COE costs. Several items were tabled for the next meeting, however, more importantly, the FCMAT implementation plan was discussed, including a timeline, goals and assigned leads. The board was asked to review the plan and the final outcome will be proposed at the next SECA meeting in January 20, 2010.

Ms. Cernac also spoke with Hal Ledbetter in reference to concerns about the Chrysalis Center. Mr. Ledbetter shared that he is currently trying to find a preschool to conduct mainstreaming. They also spoke about the current visitation policy. Currently parents are concerned about not being able to sit in during class time. Mr. Ledbetter wanted to be clear that these rules are set into place for the children's safety as well as to lessen the amount of intrusion during the child's day. A circuit TV system has been put in place for visitors. Mr. Ledbetter welcomes any other suggestions.

6.2 SELPA Administrator

Salli Price Welsh

Ms. Welsh thanked the group for their time and interest in the CAC. She explained her current position as 50% SELPA and 50% Special Education Assistant Superintendent. Her goal is to provide resources to staff, parents and superintendents, however, she made it clear that the SELPA does not oversee individual districts but can act as liaison for any pending issues.

Ms. Welsh announced that the SELPA is currently part of the self-review for this year, which will require that the districts pull student files. In order to make sure this process runs smoothly, the SELPA will provide training on compliance.

Ms. Welsh shared that there have been no compliance complaints made since she has begun and that speaks for the exemplary hard work by the districts.

On December 1, 2010 the CASEMIS Pupil Data Count was pulled and will be turned into the CDE by January 3, 2011. Ms. Welsh stated that due to hard the work by the districts, the data looks positive.

Thus far, 7 workshops have been provided by the SELPA. Registration forms and more information can be found on the SELPA website, and additional trainings are planned.

Ms. Welsh touched on the importance of knowing how many students are in each classroom at any given time. She asked that a provider report be brought to every SEC meeting. CBO's and Superintendents will be conducting monthly site visits.

A task force was put together to implement the FCMAT report recommendations. Each goal was delegated to a representative.

Ms. Welsh gave an update on the AB3632, restating that the SELPA will conduct business as usual until anything further is heard from the state.

6.3 SEC Liaison

Kris Neustadter

Ms. Neustadter attended the December 6, 2010 SEC meeting. The meeting was adjourned so SEC representatives could attend the Mental Health Department meeting.

Ms. Neustadter reported that the Mental Health Department asked that business continue as usual. The representatives touched on the overabundance of pre-referrals and stressed that when created they be done as an absolute necessity. The Mental Health representatives were provided a list of the questions that were generated by Ms. Welsh and others who attended the previous mental health meeting on November 26, 2010.

The "Lock Out," policy was reviewed and asked that it be discussed further.

COE student truancy processes were discussed. It is the responsibility of the COE to notify districts if a student is truant.

7.0 Discussion/Action Items

7.1 Membership/Elections

ACTION

- a. Chairperson
- b. Vice Chair

Item tabled until further notice.

7.2 Change January 14, 2010 CAC Meeting date to January 27, 2010

ACTION

Marquat/Tuson/all ayes

7.3 Orientation of CAC Members

Salli Price Welsh

Ms. Cernac was provided a CAC orientation disc.

Ms. Welsh would like to flesh out the idea of CAC orientation. She stated that it would benefit having the training during an actual CAC meeting because the information can be shared amongst everyone equally. Ms. Welsh suggested beginning the training at the next CAC meeting. Al Dixon volunteered to lead a subcommittee, including members Ms. Welsh, Ms. Neustadter and Ms. Cernac.

7.4 By Laws

ACTION

Changes included updating old language, timing of new appointee and officers, and each member must participate in at least 1 subcommittee. Also, some responsibilities were delegated into different groups. Ms. Neustadter suggested that this might be important to review during Orientation of new CAC Members. Ms. Welsh suggested that the bylaws be reviewed annually.

Neustadter/Tuson/all ayes to approve all bylaws and its changes and pending approval by the SECA Board allowing Members at Large to be a voting entity.

7.5 Members at Large Status

Referenced in 7.4

7.6 CAC Review of Accomplishments

CAC representatives went to Legislative Day on May 4, 2010 and Ms. Neustadter would like the CAC to start thinking about a hot topic that could be presented at the next Legislative Day in Sacramento. Ms. Welsh concurred and suggested that letters also be generated.

7.7 Emergency Response Plan for all Districts

Ms. Cernac announced that Victoria George has been working on the Emergency Response plan for all districts. Ms. Cernac shared that there were no supplies in the classrooms during the lock down that happened the week before. A debrief from the event did bring this to the attention of local law enforcement and was discussed further at a public meeting on December 8, 2010.

7.8 Art Competition Update

A reminder of the event at Brook Knoll to mount the art was announced by Ms. Cernac.

7.9 Special People Recognition

An event to recognize people in the community will be taking place in April; nominations ballots will be given to the Directors in January for distribution. CAC members will vote on the winners.

8.0 Future Agenda Items

8.1

8.2

9.0 Adjournment

Ms. Cernac adjourned the meeting at 8:15 p.m.

The next regularly scheduled meetings and workshops are as listed:

January 27, 2011	Business Meeting
February 10, 2011	Workshop

March 10, 2011	Business Meeting
April 14, 2011	Workshop
May 12, 2011	Business Meeting